

13 September 1983

MEMORANDUM FOR: Executive Officer
Office of Personnel

FROM:

C/HRPS

SUBJECT: Weekly Activities Report

1. On 7 September 1983, a representative of DDO/IMS met with HRPS to request support for a project concerning the impact of automation on DDO manpower. Of particular interest is the training/retraining problem and potential retirement factors. HRPS will take an initial rough cut at the data with the goal of suggesting a specific quantitative analysis effort for IMS o/a 26 September 1983.

2. Projections of the Agency's FY 1984 EODs were provided to the O/Comptroller in response to their special request. Of particular interest were the number and grades of projected FY 1984 EODs between 01 January and 30 September 1984. Should the Agency be required to contribute to both Social Security and Retirement for these EODs, a considerable budgetary outlay will be involved. Estimates of part-time EODs and direct Governmental transfers were provided also.

3. HRPS spent considerable time and effort this week in developing and formatting year-end strength requirements in support of OP/SPD. A combination of Directorate information and modeling data was melded into a series of FY 1983 end-of-year manpower projections and recommendations for additional Directorate strength allocations.

4. Continued to work on projects designed to:

- a. Evaluate DDO professional gains and losses in support of an FY 1984 OPS CT target. ✓
- b. Build an OP professional employee career track model.
- c. Evaluate the Agency's attrition experience for selected technical occupations.
- d. Determine the potential attrition impact of an increasing accumulation of potential retirees.
- e. Identification of alternative work hours to alleviate traffic congestion in the FY 1988 headquarters complex.

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